

STONY PLAIN UNITED CHURCH
FACILITIES RENTAL RATE SHEET

(Effective 2023.Jan.01)

| Area | Comments | Fee (2023) |
|------------------------------------|--|-------------------------|
| Sanctuary | Used for wedding ceremonies, concerts, memorials, funerals, lectures, etc. Equipped with AV system, PA, wireless mics, video projector, assisted listening receivers, grand piano, organ. Padded pews seat about 350 for ceremony or lecture. Adjoining Narthex and Crying Baby Room. Carpeted floors. | \$250.00 |
| Holborn Room (Basement) | Multi-purpose room – Carpeted floor. Seating for about 220 for dining. Adjoins the Commercial Kitchen, has PA and a projection screen. | \$220.00 |
| Brightbank Room | Multi-purpose room – Hardwood floor. Seats about 80 for dining, about 100 for ceremony/lecture. Near the Small Kitchen | \$115.00 |
| Back Hall | Multi-purpose room – Lino floor. Seats about 50 for dining or lecture. Adjoins the small kitchen. | \$65.00 |
| Small Kitchen | Kitchen with refrigerator, electric stove, sink, dishwasher, tea kettle, coffee maker. | \$65.00 |
| Basement Commercial Kitchen | Commercial Kitchen reserved for Church catering and events. Restaurant duty equipment includes, prep tables, sinks, pass-through high temp dishwasher, two stoves, ovens, grill, warming cabinet, refrigerator. - a minimum of \$100 to unlock the doors and turn the lights on, limited to up to 15 cup coffee maker and tea kettle. - \$150 to use the coffee urns or do food heating. - \$450 for full kitchen use. Includes use of dishwasher, cookware, china, cutlery, etc. <i>Requires a church designated operator/supervisor and AHS Food Safety trained person(s) for booking and who must be in attendance while kitchen is being used.</i> | \$100 \$150 \$450 |
| Board Room (Upstairs #5) | Multi-purpose room – Seats about 20 for meetings. Lino floor. White board (3x4ft), TV Monitor with Chromecast | \$55.00 |
| Meeting Rooms (Upstairs #1, #4) | Multi-purpose room – Lino floor. - Seats about 20 for meetings. | \$40.00 |
| Library Chapel | Multi-purpose room – Carpeted floor. May be used for wedding ceremonies, memorials, funerals, lectures, etc. Seats about 35. Organ. | \$50.00 |
| Set up/take down services | | Contact janitor |
| Catering Services | | Contact UCW |
| Janitorial Services | | Contact Janitor |
| Chairs and tables | | TBD |

Other things

A completed and signed Facilities Use Agreement and deposit are required to reserve a date. Other events may be going on concurrently in the facility, hence we ask that your event guests confine themselves to your assigned area. Your event use is based on returning the facilities in “as good as or better than condition”. Alcohol is not allowed in the facilities except by special permission from the church Council. Any damages resulting from your event you are responsible for. The church is not responsible for loss or damage of anything you bring in for your event. We recommend you consider getting event insurance as the church cannot accept any liability for your event.

TBD (To Be Determined) items require discussion with Properties Committee.